



Anderson
Executive Education

110 Westwood Plaza
Suite A101, Box 951464
Los Angeles, CA 90095-1481

Tel +1 (310) 825-2001 Fax +1 (310) 206-7539
execed@anderson.ucla.edu
www.execed.anderson.ucla.edu

WX GUIDELINES

- All UCLA Santander WX sessions (virtual and classroom) and learning materials are conducted in English. All participants must have professional proficiency in speaking, reading and understanding business English.
- If a Visa is required to enter the United States, all participants are required to secure their own Visas. UCLA Anderson will provide a Visa letter to present to your issuing agency.
- Applications must be submitted and received on 31 January 2020 no later than 23:59 pm Pacific Standard Time (UTC – 8 hours).
- Admittance decisions will be made on or about February 21, 2020 and you will be notified by email regarding your application status (admit, waitlist or denial)
- Once you are admitted to the program, you must accept the program invitation within 7 days and no later than 28 February 2020. If we do not hear from you by 28 February, your place will be given to a waitlisted applicant.
- Waitlisted applicants who secure admission invitations must accept their invitation and confirm program attendance no later than 6 March 2020.
- All admission decisions are considered final and UCLA and Santander reserve the right to admit, waitlist or deny any application; amend the cohort

GENERAL GUIDELINES

- UCLA and Santander are committed to data privacy and protecting your personal information, per GDPR policy.
- All participants acknowledge and agree that all materials provided by UCLA for the Program participants, regardless of format or medium, are the exclusive intellectual property of UCLA and the faculty UCLA provides for the conduct of the Program, and that such materials are provided to Program participants for personal use only, and may not be shared with or copied for any other person or entity or used for any commercial purpose. The use of all such materials is governed by and subject to the terms of the Copyright Laws of the United States of America.

- UCLA retains the right to enter and inspect all events. If UCLA observes any illegal activity or activity that may in UCLA's sole judgement result in harm to persons or objects, or may cause harm to the reputation of UCLA, UCLA has the right to immediately invite participant(s) to vacate the premises.
- As a leader in healthcare and environmental practices, UCLA recognizes its responsibility to exercise leadership by enforcing a smoke and tobacco-free environment. Smoke-free means that smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e.g. "e-cigarettes") will be strictly prohibited in all indoor and outdoor spaces at UCLA, including without limitation parking lots on the University campus and the Luskin Conference Center. For more information, please view the policy at:
<http://www.adminpolicies.ucla.edu/app/default.aspx?&id=810>.
 - UCLA complies with the Americans with Disabilities Act and is responsible for ensuring that persons with disabilities have access to all University programs, services, and activities. To ensure that specific accommodations are provided, please notify UCLA of any accommodation needs of persons with disabilities, not later than a minimum of fifteen (15) days prior to program start.
 - UCLA may videotape some program activities or sessions. Your entrance to program sites indicates your consent to be videotaped for use by the UC Regents.
 - UCLA and Santander are committed to diversity and tolerance and prohibit discrimination, harassment, and bullying.
 - UCLA and Santander reserves the right to change, amend, add or remove any of the above Guidelines in their sole discretion and without prior notice.